



**Workforce Connection  
of Central New Mexico  
Executive Committee**

**Thursday, February 2, 2006  
7:45 am  
MRCOG, 809 Copper NW - Board Room**

**John Sapien, Chair**

**Jeff Armijo, Chair-Elect**

**MINUTES**

**Call to Order - 7:56 a.m. - Jeff Armijo**

**Roll Call - by Jerilynn Sans**

**Present**

Charles Aguilar  
Jeff Armijo  
Martha Binford  
Bob Davey  
Judy LeJeune  
Rita Logan  
Mary Lee Martin  
Virginia Murphy  
John Sapien  
Mike Swisher

**Quorum Established**

**Excused**

Gwen Manfre  
John Sapien

**Approval of Thursday, February 2, 2006 Agenda**

**Motion: Mike Swisher**

**Second: Charles Aguilar**

**No Discussion**

**Action: Passed by voice vote**

**Tab 1: Approval of Minutes, Executive Committee: January 5, 2006**

**Motion: Judy LeJeune**

**Second: Martha Binford**

**No Discussion**

**Action: Passed by voice vote**

**Tab 2: Monthly Expenditure Report - by Dewey Cave**

- Mr. Cave explained the monthly expenditure reports for WIA and TANF for the month ending January 31, 2006.
- Mr. Cave stated that the WIA program is at about a 50% expenditure rate and the TANF program is at about a 46% expenditure rate, both of which are under projected expenditure rates.
- All TANF funds should be expended by June 30, 2006 and are not allowed to be carried over.

**Questions and Comments Followed**

**FINAL ACTION ITEMS**

**Tab 3: Approval Business Memorandums of Understanding between WCCNM and Economic Development Organizations - Background and Introduction by Patrick Newman**

- June 2005, the MRCOG, on behalf of the WCCNM, requested funding from the Office of Workforce Training and Development (OWTD) to continue the employer outreach efforts in the Central Region
- The June 2005 MRCOG funding request from OWTD was granted to include \$80,000 of 10% state-wide set aside funds for PY05.
- The Business Outreach Committee reviewed and approved the Scope of Work and deliverables for MOUs.
- The MOUs are for the purpose of better connecting employers to the One-Stop Centers.
- Staff will continue to report to the Board on this issue.

**Questions and Comments Followed**

**Motion to accept staff recommendation: Mike Swisher**

**Second: Rita Logan**

**No Discussion**

**Action: Passed by voice vote**

**Bob Davey abstained his vote on this item**

**Tab 3: Approval to Implement About Face! Mentorship Program in the Central Region – Background and Introduction by Lawrence Rael**

- About Face! is a mentorship program of the New Mexico National Guard designed to provide an environment where youth can become skilled and financially successful citizens.
- In November 2005, OWTD allocated One-Hundred Forty-Six Thousand (\$146,000.00) of 10% statewide set-aside funds to support the program in the Central Region.
- These funds coupled with Eighty-five Thousand (\$85,000.00) of youth program funds provided by the WCCNM, will ensure full capability to implement and carry-out the program.
- Per Youth Council direction, YDI will be contracted as the service provider for the program.
- At the January 12, 2006 meeting, concerns from the Youth Council prompted them to reject the project due to costs and possible use of the program for recruitment purposes.
  - ***Mr. Swisher stated that tabling this issue and referring it back to the Youth Council might need to occur***

- *Mr. Rael explained that perhaps a Joint meeting of the WCCNM Executive Committee and Youth Council should be scheduled to finalize this issue.*

**Questions and Comments Followed**

**Motion to Table the Item to a Joint meeting of the Executive Committee and Youth Council back to Youth Council: Mike Swisher**

**Second to Table: Rita Logan**

**No Discussion**

**Action: Passed by voice vote**

## DISCUSSION ITEMS

**Tab 5: WCCNM One-Stop Business Needs to Ensure Uniform Branding - by Patrick Newman**

- At the January 2006 Business Outreach Committee meeting, the Committee approved the use of Business Outreach funding for One-Stop letterhead and business cards.
- External signs will be going up Monday, February 6, at the Belen One-Stop Office.

**No Discussion**

**Tab 6: VOSS 7.0 Update - by Patrick Newman and Ramona Chavez**

- VOSS 7.0 was converted on November 14, 2005; there have been some issues that are being addressed.
- Staff is still seeking technical support from OWTD for VOSS cleanup.
- Staff will continue to update the Committee on VOSS issues.

**No Discussion**

**Tab 7: TANF Update - by Lloyd Aragon**

- There has been a performance level increase of 1.5%, which may be due to new staff and training.
- Additional 90 day hires are being considered for data scrubbing.
- There have been some internal glitches in data transfer (dump) from HSD; these issues are being addressed.
- Staff will continue to update the Committee on this issue.

**Questions and Comments Followed**

## REPORTS

**Administrative Reports - by Patrick Newman**

- None

**Committee Reports-**

- **Youth Council** - by Mary Lee Martin
  - The Council meets the second Thursday of each month, with the next meeting scheduled for February 23, 2006.
  - The Council has continued their discussion regarding the About Face! program.
- **Performance and Monitoring** - by Virginia Murphy
  - The Committee continues to meet the second Wednesday of each month, with the next meeting scheduled for February 15, 2006.

- TANF will be discussed at each meeting while NMDOL and YDI will trade off each month.
  - The Committee has also begun reviewing the financial expenditures of each Provider to help measure performance.
  - The Performance and Monitoring Committee is supporting the Board's move towards an employer driven One-Stop system.
- **Training and Services Provider** - by Judy LeJeune
    - The January 19, 2006 meeting included a presentation and discussion by the New Mexico Childcare Associations proposal to develop customized on-line training for child care providers across the state.
    - The association is requesting funding of Sixteen Thousand (\$16,000.00) to customize an online training curriculum that will have state wide use.
    - Staff will continue to update the Committee on this issue.
  - **Business Outreach Committee** - by Jeff Armijo
    - The Business Outreach Committee met on January 26, 2006 to discuss the Business Outreach MOUs and One-Stop needs.
    - Mr. Armijo stated that good organizations were chosen for the MOUs, ensuring outreach to all areas in the central region.

## PUBLIC COMMENT

**Public Comments - None**

## ADJOURNMENT

**Adjournment- 9:14 a.m.**

**Motion: Judy LeJeune**

**Second: Rita Logan**

**No Discussion**

**Action: Passed by voice vote**

**Next Meeting-**

**Date:** Thursday, March 2, 2006

**Time:** 7:45 am

**Location:** Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW, Albuquerque, NM 87102*